

MWBE and Services Procurement Committee Report

6 December 2018

Prepared by: Tabatha Santiago

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Rosiland Brooks-Harris, Norman Jones (arrived at 8:25 am), ICO Brian Sanvidge; Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman; General Counsel Greg McDonald and Attorney Melissa Mahler.

Board Chair Allen Williams convened the meeting at: 8:07 a.m.

Action Items

1. Authorization to Bid: Flower City School 54

P  pin Accilien stated that we are requesting for authorization to release bidding documents for the Flower City School No. 54 project. We met with SED on November 7, 2018 in Albany to review the specifications and plans. Pending SED approval and favorable bids, we will come to the Committee again to recommend awards to prospective lowest responsible bidders.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Norm Jones; Second by Rosalind Brooks-Harris. Approved 4-0.

2. Change Orders to School 2 Contractors

- GC - #3 to DiPasquale Construction
- EC - #4 to Concord Electric Corp.

P  pin Accilien Program Manager Rob Skeele reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Norm Jones. Second by Rosalind Brooks-Harris. Approved 4-0.

3. Change Orders to School 4 Contractors

- GC - #3 to DiPasquale Construction
- MC - #2 to John W. Danforth Co.

P  pin Accilien Program Manager Mark AuClair reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Norm Jones. Second by Rosalind Brooks-Harris. Approved 4-0.

4. Change Orders to School 15 Contractors

- GC - #42 and #45 to Holdsworth Klimowski

P  pin Accilien Program Manager Wayne Williams reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Norm Jones. Second by Michael Schmidt. Approved 4-0.

5. Change Orders to School 16 Contractors

- EC - #9 to East Coast Electric

P  pin Accilien Program Engineer Rick Stoffel reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Norm Jones. Second by Rosalind Brooks-Harris. Approved 4-0.

6. Change Orders to School Monroe 2A Contractors

- GC - #48, 49, & 50 to Manning Squires Henning Co.

Pépin Accilien Program Manager Rob Skeele reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Michael Schmidt. Second by Norm Jones. Approved 4-0.

7. Change Orders to School Monroe 2B Contractors

- PC - #13 to Lloyd Mechanical

Pépin Accilien Program Manager Rob Skeele reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Rosalind Brooks-Harris. Second by Norm Jones. Approved 4-0.

8. Change Order to Edison Contractors

- EC - #7 & #9 to Concord Electric Corp.

Pépin Accilien Program Manager Mark AuClair reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Michael Schmidt. Second by Norm Jones. Approved 4-0.

9. DWT Mini-Bid Awards

Rick Stoffel stated that we received bids on November 26, 2018 for Commodities procured as a part of the Phase 2 DWT-2 Mini-Bid #5 for Microphones, Monitors & Power Supplies at Schools 7, 15, 16, Edison and Monroe. We also received bids for minor DWT move adds and changes at School 7, 16 and Monroe, and request that the RJSCB awards DWT-2 Mini-Bid #6 to Avarus.

Motion to move this item to the full Board for consideration at the monthly Board meeting on December 6, 2018 by Michael Schmidt. Second by Norm Jones. Approved 4-0.

Non-Action / Discussion Items

10. Report: Change Orders Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month is 21 Change Orders totaling \$ 235,423.97, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair			
PROJECT	CONTRACTOR	C/O #	AMOUNT
SWW	GC - JAVEN	11	\$ 20,208.00
	EC - EAST COAST ELECTRIC	8	\$ 22,166.00
	PC - MA FERRAUULO	4	\$ 14,560.00
	PC - MA FERRAUULO	5	\$ (5,000.00)
BARTON No. 2	GC - DIPASQUALE	4	\$ 29,191.00
	MC - DANFORTH	2	\$ 27,877.00
	PC - MA FERRAUULO	3	\$ 27,941.00
EDISON	EC - CONCORD	8	\$ 17,315.53
	MC - LLOYD	4	\$ 5,028.63
FORBES No. 4	GC - DIPASQUALE	2	\$ 24,938.50
	MC - DANFORTH	1	\$ 15,162.33
CSOR No. 15	EC - CONCORD	20	\$ 10,581.48
MONROE 2A	GC - MANNING SQUIRES	51	\$ 33,498.94
	GC - MANNING SQUIRES	52	\$ (16,657.55)
	PC - LLOYD	24	\$ (69,324.65)
	EC - EAST COAST ELECTRIC	22	\$ (44,368.81)
	MC - MA FERRAUULO	25	\$ (13,757.78)
MONROE 2B	EC - CONCORD	20	\$ 20,223.65
	EC - CONCORD	21	\$ 12,809.71
	MC - DANFORTH	10	\$ 11,813.82
	PC - LLOYD	12	\$ 5,140.54
	PC - LLOYD	13	\$ 16,404.63
SPENCER No. 16	GC - MANNING SQUIRES	10	\$ 7,731.00
	EC - EAST COAST ELECTRIC	8	\$ 34,463.00
	PC - DV BROWN	4	\$ 15,827.00
	PC - DV BROWN	5	\$ 11,651.00
	TOTAL:	26	\$ 235,423.97

11. Update: Prime Contractor self-performance & Sub-Contracting Limitation per Prime Agreements

As requested by the Board, GC Self-performance letters are submitted confirming subcontract limitation is achieved.

- 11.1 DiPasquale-School 2
- 11.2 DiPasquale- School 4
- 11.3 Holdsworth-Klimowski Construction-East
- 11.4 Steve General-School 22

12. Update: Phase 3 Strategic Planning

The strategic planning process for phase 3 continues, along with test fits for the candidate schools. The Ad Hoc Steering Committee meets on a weekly basis with School District representatives. Meeting scheduled with the RCSD executive cabinet and Board Leadership to review timeline for completing the plan leading to final draft of the legislation that will be submitted to NYS in January 2019.

13. Discussion: Phase 3 Monroe Campus Pool Design Proposal

As the team continues to plan for Phase 3, CJS Architect was asked to prepare a proposal and conceptual cost estimate for the future Natatorium and other projects scheduled for Phase 3 at the Monroe HS Campus. If the RJSCB accepts the proposal, CJS Architects and their consultants would proceed with designing the project with the understanding that Phase 3 funding will not be immediately available. Receipt of payments on the design and construction document portion of the contract would be deferred until Phase 3 has been authorized, and funding has been approved by the NYS Legislature and the Governor of NYS.

Meeting adjourned at 8:49 a.m.

The Finance Committee meeting began at 8:50 a.m. and concluded at 9:09 a.m. (see Finance Committee Report).

At 9:09 a.m. Board Chair Allen Williams asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f), to discuss particular Corporations and their respective Contracts.

Motion by Michael Schmidt
Second by Rosalind Brooks-Harris
Approved 4-0

The Committee came out of Executive session at 9:41 a.m.

Motion by Michael Schmidt
Second by Norm Jones
Approved 4-0